

# EXHIBITOR REGISTRATION FORM

**PLEASE FILL IN ELECTRONICALLY**  
(incomplete and/or hand-written forms are not valid)

To be returned filled out and countersigned  
via e-mail (info@nebe-web.it)

Your NEBE contact person: \_\_\_\_\_

According to 196/03 Italian Law, the undersigned acknowledges the processing of data here below.

\_\_\_\_\_  
\*COMPANY NAME FIELD OF ACTIVITY

\_\_\_\_\_  
\*ADDRESS \*POST/ZIP CODE \*CITY \*COUNTRY

\_\_\_\_\_  
\*CONTACT \*POSITION \*EMAIL

\_\_\_\_\_  
\*DIRECT TEL + \*MOBILE FAX WEB

\_\_\_\_\_  
INVOICING \*COMPANY \*COMPANY TAX NUMBER (EU COUNTRIES ONLY)

\_\_\_\_\_  
\*ADDRESS \*POST/ZIP CODE \*CITY \*COUNTRY

\_\_\_\_\_  
SEND INVOICE TO (IF DIFFERENT)

\_\_\_\_\_  
\*ADMINISTRATIVE CONTACT \*DIRECT TEL + \*EMAIL

## SHARING EXHIBITOR DETAILS

\_\_\_\_\_  
\*COMPANY NAME FIELD OF ACTIVITY

\_\_\_\_\_  
\*ADDRESS \*POST/ZIP CODE \*CITY \*COUNTRY

\_\_\_\_\_  
\*CONTACT \*POSITION \*EMAIL

\_\_\_\_\_  
\*DIRECT TEL+ \*MOBILE FAX WEB

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\_\_\_\_\_  
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### Exhibiting package reservation (Vat excluded)

- Single Desk (1 exhibiting company / 1 badge) € \_\_\_\_\_
- Shared Desk (2 exhibiting companies / 2 badges) € \_\_\_\_\_

### Services on request (Vat excluded)

- Additional badge quantity \_\_\_\_\_ tot. € \_\_\_\_\_

### Delegate badges

NAME \_\_\_\_\_ SURNAME \_\_\_\_\_ NAME \_\_\_\_\_ SURNAME \_\_\_\_\_  
NAME \_\_\_\_\_ SURNAME \_\_\_\_\_ NAME \_\_\_\_\_ SURNAME \_\_\_\_\_

NOTE \_\_\_\_\_

### Payment Policy

- ✓ **Reservations until July 31<sup>st</sup>, 2019:** Balance within 30 days from receipt of invoice
- ✓ **Reservations after August 1<sup>st</sup>, 2019:** Balance upon receipt of invoice
- ✓ **PAYMENT VIA BANK WIRE TRANSFER TO:** Nebe snc / Banca Popolare Friuladria Ag. 327 Venezia, Italy.  
IBAN code: IT82K0533602045000046388028; BIC/SWIFT code: BPPNIT2P327. Description (mandatory): **Participation in Meet the Best 2019** Exhibitors who have not paid the participation fee in due time will not be admitted.

\_\_\_\_\_  
DATE STAMP and SIGNATURE

**Par. 1. DATE/EXHIBITION HOURS**

The trade show "Meet the Best", organized by NEBE Snc. Venezia, Italy, will take place in Florence from November 14 to 16, 2019 at The St. Regis Florence hotel.

**Par. 2. REGISTRATION**

**2.1. Exhibitors.** Exhibitors shall notify their registration by filling in the application form here above. Enquiries will be accepted in the limit of available exhibiting spaces. The organization reserves the right to refuse applications considered not in line with the aims and spirit of the exhibition.

The application form shall be joint by the deposit payment statement. By signing the registration form, the exhibitor commits himself to partake in the exhibition in the space assigned to it and to completely accept the general regulations, the technical orderings as well as any additional prescription taken by the organization in the interest of the exhibition.

**2.2. Organization's responsibilities.** The organization denies liability for any inconvenience or accident which may be caused by exhibition's delegates as far as the respect of the exhibition regulations is concerned.

**Par. 3. TERMS OF PAYMENT**

**3.1** For bookings till July 31, 2019, payment is required within 30 days from invoicing.

**3.2** Booking beyond August 1, 2019, immediate payment upon invoicing.

**3.3.** The organization reserves the right to cancel any reservation not completed by the payment as per the terms here above and to impede the access to the show.

**Par. 4. POSSIBLE NOTICE**

The exhibitor can formally cancel his reservation 90 days prior to the exhibition by letter with delivery advice. Beyond this term, the administration has the right to cash the sums paid by the renouncing company and to use the available spaces as it likes. This without prejudice to any legal action for the recovery of the full amount of the registration fee and of any eventual damage.

**Par. 5. ASSIGNMENT OF THE EXHIBITING SPACES**

The location of the exhibiting spaces will be decided by the Organizers who, as far as possible, will take into account the exhibitors demands and needs. The Organizers reserve the right to change the stands assignment for technical, organizational, sectional reasons or more.

**Par. 6. CANCELLATION OF THE EXHIBITION**

In case the exhibition is cancelled due to force majeure causes or circumstances beyond the Organizers' control, the commitments taken to third party and the organization costs will be shared among the registered exhibitors within the limits of the deposits paid out and to be paid. The residual amounts will be refunded proportionally to the deposits paid out by the registered participants.

**Par. 7. DISTRIBUTION OF AUDIOVISUAL ADVERTISING MATERIAL**

Material of any kind, exhibited or distributed, will have to be of tourist nature only. Any possible audiovisual advertisement shall not interfere with the exhibition and can be interrupted any time by the Organizers. The exhibitor shall take up all duties about what he transmits; besides, he has to get authorizations and pay taxes and copyright. Any kind of direct sale on spot delivery is forbidden.

**Par. 8. RISKS INSURANCE**

The Organizers deny liability for natural risks and force majeure causes. The Exhibitor must be insured against all risks included fire and theft or he must declare to not display equipment requiring cover. The exhibitor can take out an insurance at any insurance company. The Exhibitor is required not to leave any personal belonging as well as valuable equipments, such as DVDs, monitors, computers, fittings, special panels and similar, unattended.

**Par. 9. SETTING UP AND DISMANTLING**

The stands shall be ready 30 minutes before the start of working session 1 and cleared within 30 minutes after the last working session 3. Equipment left on the premises after this time will be considered abandoned. Any exception to this rule shall be authorized by the organizers.

**Par. 10. SPACES RETURN**

The exhibiting spaces shall be returned in good conditions. Any repair cost shall be charged to the exhibitor who is also responsible for the respect of to special rules concerning the use of the fairground facilities and technical equipments.

**Par. 11. POSSIBLE CHANGES OF THE REGULATIONS**

The organization reserves the right to change the present regulations if, after its drafting, some facts or reasons could occur, making this change necessary.

**Par. 12. FURTHER INFORMATION**

On top of all rules and special orderings about gatherings in public places, it is forbidden to light fires and bring in explosives, evil-smelling products or other dangerous material causing damages and disturbances. Any further information not included in the regulation may be asked to NEBE's administration. Possible complaints of any kind should be made in writing to the same administration within seven days from the end of the exhibition.

**Par. 13. PLACE OF JURISDICTION**

For any dispute, the place of Jurisdiction of Venice is the only one authorized.

\_\_\_\_\_

DATE                      STAMP and SIGNATURE

The undersigned, according to art.1341-1342 of the Italian civil code, declares to have examined and approved all the terms here above and to accept the present regulation, particularly as for art. 3, 5, 8, 9.

\_\_\_\_\_

DATE                      STAMP and SIGNATURE

Authorization for the handling of your personal data (D.L. 196/2003). The undersigned allows the handling of his personal data for purposes related to the exhibition concerned.

\_\_\_\_\_

DATE                      STAMP and SIGNATURE